



Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur – 495009 (C.G.)

(A Central University established by the Central Universities Act, 2009 No. 25 of 2009)
Website: www.ggu.ac.in Phone: 07752- 260381 FAX: 07752-260154, 260148

No. 481/ Store/LTI/2013

Bilaspur, Date: 06/07/2013

Limited Tender Enquiry

To,

Subject:- Limited tender enquiry for I-card printing for students of university

Sealed offer/quotation is invited for ID Card in the proforma given at Annexure-A. The sealed quotation should be super-scribed with “Quotation for Printing of ID Card vide Enquiry No. **481 Store/LTI/2013 DATED 06/07/2013**” and must reach the office of Deputy Registrar (Stores), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur – 495009 (C.G.) on or before 16/07/2013 upto 3.00 PM through Speed post/Registered post/ Courier only. Quotation by hand will not be accepted. The quantity, specifications and general terms & conditions of the I-card printing work are as under:

Sl.No.	ID Card Specification for students
ID Card with holder & ribbon	
1.	Size of the card is to be as per sample given by university.
2.	The material of the card should exactly as per sample.
3	The design must match the design given in the tender.
4	University LOGO must be printed on the card.
5	Printing on both side of card is required.
6	Hard copy of the data will be provided by the university.
7	Passport/ticket size photo of the I-card holders will be provided by university.
8	Card holder and strap printed with clip should be provided by the vendor.

General Terms & Conditions for I D Card

- 1 Quotations will be submitted by registered vendor of GGV, Bilaspur only.
- 2 The tenderer are required to deposit the tender forms along with relevant papers (mentioned in the form) in sealed covers mentioning quotation for Identity Card.
- 3 The university reserves the right to accept or reject any tender without showing any reason.
- 4 Tender for supply of the goods mentioned in the notice may be submitted in full or in part.
- 5 The last date of receiving of tender paper in the office of the Deputy Registrar (Stores), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur – 495009 (C.G.) on or before 16/07/2013 upto 3.00 PM through Speed post/Registered post/ Courier only.
- 6 **The tender will be opened on same day i.e 16/07/2013 at 4.00 PM in store section of university in presence of tenderer.**
- 7 Incomplete tender shall be summarily rejected.
- 8 Subcontracting in any form will not be entitled by the university.
- 9 All legal disputes shall be subject to jurisdiction of Bilapur.
- 10 The unit price must be inclusive of all taxes, delivery charges, packing, forwarding, loading and unloading.
- 11 A sample should be submitted with the bid.

ANNEXURE – A

LIMITED TENDER ENQUIRY NO. 481 Store/LTI/2013 DATED 06/07/2013

Quotation for Printing of I-card for students

Sl.No.	ID Card Specification	Qty.	Amount (Rs.) Per piece
ID Card with holder & ribbon		6000 (approx)	
1.	Size of the card is to be as per sample given by university.		
2.	The material of the card should exactly as per sample.		
3.	The design must match the design given in the tender.		
4.	University LOGO must be printed on the card.		
5.	Printing on both side of card is required.		
6.	Hard copy of the data will be provided by the university.		
7.	Passport/ticket size photo of the I-card holders will be provided by university.		
8.	Card holder and strap printed with clip should be provided by the vendor.		
	Total (inclusive of all taxes /FOR delivery at University)		

Enclosed: Sample copy

We ----- declare that the rates quoted above are inclusive of all and the rates will be valid for one year from the date of this quotes.

Date:

Signature of the Tenderer

(With stamp/seal of the firm)